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**Category B Service**  
**COMMUNITY SERVICE SQUADRON**  
**MEMO**

From OC CSS  
Ref. (1616) in OPS/CS/201/1  
Tel. No. 2712 8900  
Fax. No. 2715 6944  
Date 30 August, 2016

To All OC Units  
Attn.: \_\_\_\_\_  
Your Ref. ( ) in \_\_\_\_\_  
dated \_\_\_\_\_ Fax. No. \_\_\_\_\_  
Total Pages 1

Annual Airport Drill Exercise 2016

Request has been received for our assistance in the aforesaid programme

1. Details of the programme:

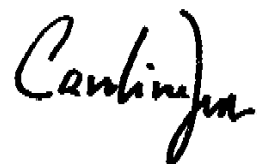
Date 日期	18 October, 2016 (Tue) - 19 October, 2016 (Wed)
Time 時間	2230 hrs, 18 October to 0900 hrs, 19 October
Venue 地點	Hong Kong International Airport
Organization 機構名稱	Airport Authority Hong Kong
Nature 活動性質	Drill & Exercise (Role play as a passenger / meters & greeters)
No. of manpower 所需人數	<b>30</b>
Age Limit 年齡限制	<b>18 or above</b>
Closing Date 截止報名日期	<b>2300 hrs, 15 September, 2016 (Tue)</b>
Remarks 備註	Shuttle bus service will be provided Assembly Time & Location will be announced later

2. Interested members shall enrol by completion of CSF 101 (Rev) with member's **Full Name (same as printed in ID Card), ID Card No. & Contact Phone no.** through their Unit Commanders. Those forms shall be submitted by email to [opscsf@yahoo.com.hk](mailto:opscsf@yahoo.com.hk) & [opscsf@gmail.com](mailto:opscsf@gmail.com) on or before the closing day mentioned in paragraph 1.

3. Please refer to the guidelines (請於電郵的主旨上註明以下資料)

- 部門或中隊 / Ref no. / 活動日期

\*\*\*\* 參考格式 xxx Sqn-1616-18/19 Oct 2016 \*\*\*\*



(Caroline FUK Ka-yan)  
OC CSS